



Court Agenda

April 5, 2017

**1.0 Appointment Schedule:**

- 1.1 9:00 a.m. Brad Lohrey – Sheriff – Quarterly Report
- 1.2 9:15 a.m. Shawn Payne – Emergency Services Director – Quarterly Report
- 1.3 9:30 a.m. Marylou Martin – Sherman Public/School Library – Quarterly Report
- 1.4 9:45 a.m. Mark Coles – Road Master – Lone Rock Road Access; Utility Permit – High School Loop; Quarterly Report;
- 1.5 10:15 a.m. Amber DeGrange – Juvenile Director – Quarterly Report
- 1.6 10:30 a.m. Brad Baird – Anderson Perry & Associates – Biggs Service District Water System Improvements Project Update
- 1.7 11:00 a.m. Wade McLeod – District Attorney – Quarterly Report
- 1.8 11:15 a.m. Patti Fields – Sherman County Historical Society & Museum – Quarterly Report
- 1.9 11:30 a.m. Ron McDermid – Justice of the Peace – Driver’s Education Update
- 1.10 1:00 p.m. Rod Asher – Weed District Director – Weed Ordinance Violation Letter Response

**Additions to Agenda:**

**2.0 Action Items:**

- 2.1 Intergovernmental Agreement – Mid-Columbia Economic Development District and Sherman County for Consultant Services in the Columbia Gorge Bi-State Renewable Energy Zone
- 2.2 2017 National Association of Counties Western Interstate Region Convention Contribution
- 2.3 2017 Fund Exchange Agreement for Emigrant Springs Lane Road Improvements between Oregon Department of Transportation and Sherman County
- 2.4 Memorandum of Understanding between Gilliam County Emergency Management and Sherman County Emergency Management

- 2.5 Proposed 2017/2018 Adjusted Sherman County Salary Schedule
- 2.6 Sherman County RV Park Lawn Mower/Outdoor Sign/Cigarette Butt Receptacles

**3.0 Discussion Items:**

- 3.1 County Court Administrative Assistant Temporary Position
- 3.2 Life Jacket Kiosk – Giles French Park
- 3.3 Student Civics Funding Request
- 3.4 Wasco Annex Fuel Tank Pressure Test Results
- 3.5 Resolution in Support of a Transportation Funding Package in the 2017 Legislative Session
- 3.6 Commissioner Reports

**4.0 Consent Agenda:**

- 4.1 Minutes of March 15, 2017
- 4.2 Minutes of March 30, 2017 Special Session
- 4.3 Claims – March 2017

**5.0 Future Agenda Items:**



**SHERMAN COUNTY COURT  
REGULAR SESSION  
SHERMAN COUNTY CIRCUIT COURTROOM**

**MINUTES**

**April 5, 2017**

**Opened Court: 9:02 a.m.**

Present: Judge Gary Thompson, Commissioner Tom McCoy, Commissioner Joe Dabulskis, Administrative Assistant Lauren Hernandez

A quorum was present. No news media was present.

**Additions to Agenda**

**SUMMARY OF ACTIONS TAKEN**

**Consensus: The court came to the consensus to advertise a Request for Letters of Interest for Sherman County Driver's Education Program Coordinator/Instructor.**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for consultant services in the Columbia Gorge Bi-State Renewable Energy Zone and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the contribution of \$2,000 to the Association of Oregon Counties to be taken from the Education & Affiliation line item to help support the 2017 National Association of Counties Western Interstate Region Convention in Deschutes County.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the 2017 Fund Exchange Agreement between Oregon Department of Transportation and Sherman County for Emigrant Springs Lane road improvements.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve a Memorandum of Understanding between Gilliam County and Sherman County for joint use of emergency management personnel, communications systems, facilities, and equipment when an emergency or disaster condition exists.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to adopt the proposed Sherman County salary schedule to be effective July 1, 2017.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the expenditure of up to \$500 for three cigarette butt containers and up to \$2,000 for a D-130 Riding Lawn Mower for the Sherman County RV Park.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the expenditure of up to \$1,800 for a life jacket loaner station kiosk at Giles French Park.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

## **1.0 Appointment Schedule**

### **1.1 9:00 a.m. Brad Lohrey – Sheriff – Quarterly Report**

Present: Brad Lohrey

Brad Lohrey, Sheriff, presented a quarterly report. The weather during the first two months of the year presented hazardous conditions and crashes. One deputy resigned, and the position is currently being advertised. The job requires deputies to live in the county. Brad explained the biggest obstacle is finding housing for new employees. Most employees want to establish themselves in a job before purchasing a home, but very little rental housing is available. Brad may have to reconsider the requirement that deputies live in the county, though he feels strongly it is important for deputies to be a part of the community.

### **1.2 9:15 a.m. Shawn Payne – Emergency Services Director – Quarterly Report**

Present: Shawn Payne, Marylou Martin

Shawn Payne, Emergency Services Director, presented a quarterly report. Sherman County Ambulance received a grant from Sherman Development League (SDL) for twelve Lead upgrades and a chest compression system. The compression system will allow for consistent chest compressions, even during transport. North Sherman County Rural Fire Protection District received a grant from SDL for six new Automated External Defibrillators (AED). Some of the AEDs will go on North Sherman vehicles, as the number one cause of firefighter death is cardiac arrest after fighting a fire. Shawn will be attending an emergency management conference in Sun River. She noted Sherman County fire agencies are talking about consolidation, but Sherman County Ambulance is not interested in participating. Shawn presented a Memorandum of Understanding between Gilliam and Sherman County for the joint use of emergency personnel if necessary. Summer solstice is approaching, but Shawn does not have much concern about Sherman County. She reviewed a copy of the SHIFT Festival's safety plan and has no issues with it.

**1.3 9:30 a.m. Marylou Martin – Sherman Public/School Library – Quarterly Report**

Present: Marylou Martin, Mark Coles

Marylou Martin, Sherman Public/School Library Director, presented a quarterly report. She presented photographs of several projects, including Sticks and Stacks, book club, ongoing preschool programs, and special guest presentations. The library has a new logo which will easily transfer between different sizes. Marylou presented library statistics and the library budget for the 2017-2018 fiscal year. The library will likely use the same Cost of Living Adjustment the county approved, which is 2% for 2017-2018. The school merger is working well, and library and school staff work well as a team to plan events. The library is waiting on a desk to be built at the doorway to better supervise those entering the library. The library roof was inspected, but a report has not yet been received.

**1.4 9:45 a.m. Mark Coles – Road Master – Lone Rock Road Access; Utility Permit – High School Loop; Quarterly Report**

Present: Mark Coles

Mark Coles, Road Master, presented a quarterly report. Apex Auto and Truck Repair would like an approach on Loan Rock across from the machinery shed at the Burnet Building. Mark stated the site distance is poor from the fairgrounds down to the approach. A speed zone study could be performed in the area. A zone change is needed, but Apex is inquiring about if the approach could be approved after the zone change is done. Lightspeed Networks (LSN) has applied for utility permits to run aerial fiber on poles down High School Loop. LSN is receiving E-Rate dollars and a grant from the state to run their own fiber to the school. Zayo would like to run fiber from the John Day River up the inside of the grade of McDonald Ferry. Windwave fiber is on the outside of the grade. Brief discussion was held about the fiber route and marketing Sherman County fiber. Mark stated he is concerned about Klondike, as it now has fiber running up both sides. Mark presented the Fund Exchange Agreement for Emigrant Springs Improvements and explained the agreement is for exchanging federal funds for state funds with Oregon Department of Transportation. Spring grading is halfway complete, and pavement has been sprayed. When the weather dries out, more chip rock will be made and hauled. Mark has been contacted about the Federal Lands Access Program Grant for Starvation Lane, and preparation paperwork for the project is moving ahead.

**1.5 10:15 a.m. Amber DeGrange – Juvenile Director – Quarterly Report**

Present: Amber DeGrange, Brad Baird, Mark Coles

Amber DeGrange, Juvenile Director, presented a quarterly report. Her current caseload is five delinquency cases, including one felony formal, two informal, and two closing, and five dependency cases. She explained delinquency cases include acts that would be considered crimes if the juvenile was an adult, while dependency cases are child welfare cases. Amber briefly explained the court process for her cases.

Amber is working to help establish and oversee Prevention Coordinator Taylor Olsen, and together, they are planning prevention projects for the summer. She attended the Early Learning Council site visit for Four Rivers Early Learning Hub and communicated with the state during the visit that the insurance waiver policy the state is working on is not effective for the Hub. The Hub budget anticipates continuing service levels. Early learning funds are being allocated to support preschool in Cascade Locks and mobile preschool in Wasco County. Amber received two marijuana referrals since the law change, and Taylor is working on educating the community about how marijuana laws differ from alcohol laws. The Oregon Youth Conservation Corps (OYCC) grant was submitted by Amber, and she will work with Taylor to ensure the program's success. One possible project to fulfill the Adopt a River requirement is for OYCC crew members to clear out the waterway through Moro. Amber is in the process of completing the Juvenile Crime Prevention funding process and now serves as chair of the Local Public Safety Coordinating Council. She is moving forward with Trauma Informed Practices, planning the Justice Event in May, participating in strategizing around Northern Oregon Regional Corrections juvenile funding issues, and engaging in new and returning wrap-around services for multi-system kids.

The spring break county cleanup was successful. Five kids participated, two extra on the school day, and worked to clean up new roads including Horseshoe Bend, Decker, Petes, and Gordon Ridge. The kids picked up 86 bags of garbage, six tires, a truckload of scrap metal, an old dishwasher, and an antique wrought iron tub. The program continues to be an excellent, pro-social activity for kids in the community.

**1.6 10:30 a.m. Brad Baird – Anderson Perry & Associates – Biggs Service District Water System Improvements Project Update**

Present: Brad Baird, Mark Coles

Brad Baird, Anderson Perry & Associates, presented an update on the Biggs Service District Water System Improvements Project. The United States Department of Agriculture (USDA) application is still being reviewed. The Engineers Joint Council Documents Committee (EJCDC) draft agreement is finished, and Brad presented one for county counsel review. USDA requires the agreement, which corresponds with wording in other contracts related to the project. Brad briefly discussed the work needed at the access road and reservoir site with Mark Coles, Road Master, and presented a map of the reservoir site. USDA funding has several requirements that were not included in the estimated project costs. When USDA funding was selected, these other items became necessary. Brad presented a summary of the estimated extra costs, including interim financing interest, bonding attorney and related costs, rural development funding application, environmental report, and cultural resource evaluation and monitoring. These extras total \$85,000, though there are other places in the budget where some of this can be covered, so the extra costs total \$72,800. This changes the total project cost from \$2,112,100 to \$2,184,900. The USDA grant amount is based on the total project cost, so the grant amount may increase. The county's contribution will remain \$531,000. The court approved of Brad revising the funding application to reflect the extra costs and forwarding the revised application to USDA. The archaeological evaluation was conducted, and nothing of significance was found. Results of the evaluation were submitted to the State Historical Preservation Office. Items to consider at the first May court session include approval of the EJCDC engineering agreement and other possible funding items.

**1.7 11:00 a.m. Wade McLeod – District Attorney – Quarterly Report**

Present: Wade McLeod, Jennifer Willie

Wade McLeod, District Attorney, and Jennifer Willie, District Attorney Office Manager, presented a quarterly report. No recent cases have been out of the ordinary. There have been no changes in personnel for the last five years. Wade will attend the Child Abuse Summit in Portland.

**1.8 11:15 a.m. Patti Fields – Sherman County Historical Society & Museum – Quarterly Report**

Present: Patti Fields

Patti Fields, Sherman County Historical Society & Museum Director, presented a quarterly report. Patti presented a calendar of events. The museum has seen an increase in visiting teachers, clubs, and schools, with a documented 2,100 visitors over the last year. The visitor's center has been upgraded to being bike friendly. Because of the eclipse this year, the museum will distribute pamphlets to an additional 125 locations throughout the Columbia River Gorge and Eastern Oregon. The museum received a grant from Sherman Culture Coalition to create an audio/video digital history of cassette tapes and a grant from Sherman Development League for temporary revolving exhibit displays. One future display will be Sherman County people with their cars, a display that will incorporate Wasco Auto Show photographs. The museum has switched to LED lights, improving conditions in the cases for all collections due to lower heat temperatures, no filtered light, and a cleaner look. The World War II exhibit has been repainted and reorganized. The goal was to protect the collection, make it flow, and make it impactful. Patti described some features of the Civil War display. Patti did not present a financial report, as the museum is currently working with an interim treasurer, but noted the museum budget is staying on target.

**1.9 11:30 a.m. Ron McDermid – Justice of the Peace – Driver Education Update**

Present: Ron McDermid

Ron McDermid, Justice of the Peace, explained that after nine years of instructing the county-sponsored Driver Education Program, Paula King, Driver Education Instructor, is retiring from the program. Ron recommended advertising a Request for Letters of Interest to see if any qualified persons are interested in coordinating the program. The State of Oregon has training requirements an individual must meet before they can instruct the class. The program costs approximately \$21,000 per year, including \$5,000 put into the sinking fund to save for the purchase of new Driver Education vehicles. The program is not meant to be for profit and charges \$75 per student. The school funded the program in the past. Private Driver Education programs are available in The Dalles, though coordinating a schedule is challenging. The county-sponsored program is structured around a schedule that tries to accommodate student activities. The Driver Education Program in Sherman County has exceeded the expectation of when it was first started and benefits many Sherman County families.

Consensus: The court came to the consensus to advertise a Request for Letters of Interest for Sherman County Driver's Education Program Coordinator/Instructor.

**1.10 1:00 p.m. Rod Asher – Weed District Director – Weed Ordinance Violation Letter Response**

Present: Rod Asher

Rod Asher, Weed District Director, received a letter from Ecclesia of Sinai at Dufur in response to the weed ordinance violation letter. County Counsel Will Carey advised the county to take no action until Will has a chance to speak with Rod and the district attorney about the issue. Rod has informed the Weed Board chairman of the situation. Rod stated after the initial weed ordinance violation letter was sent, many pieces of Ecclesia property were mowed. The county asked for the weeds to be destroyed. Morning Glory, Canada Thistle, White Top, and Rush Skeleton Weed have massive root systems that will not be destroyed by mowing. An executive

session will be scheduled for the next court session so Will can meet with Rod and the court to advise on this issue. Directly after, an open-session discussion about the weed ordinance violation will be held to give the public a chance to express their concerns and thoughts about the issue.

**2.0 Action Items**

**2.1 Intergovernmental Agreement – Mid-Columbia Economic Development District and Sherman County for Consultant Services in the Columbia Gorge Bi-State Renewable Energy Zone**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Intergovernmental Agreement between Mid-Columbia Economic Development District and Sherman County for consultant services in the Columbia Gorge Bi-State Renewable Energy Zone and authorize Judge Thompson to sign.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.2 2017 National Association of Counties Western Interstate Region Convention Contribution**

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the contribution of \$2,000 to the Association of Oregon Counties to be taken from the Education & Affiliation line item to help support the 2017 National Association of Counties Western Interstate Region Convention in Deschutes County.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.3 2017 Fund Exchange Agreement for Emigrant Springs Lane Road Improvements between Oregon Department of Transportation and Sherman County**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the 2017 Fund Exchange Agreement between Oregon Department of Transportation and Sherman County for Emigrant Springs Lane road improvements.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**2.4 Memorandum of Understanding between Gilliam County Emergency Management and Sherman County Emergency Management**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve a Memorandum of Understanding between Gilliam County and Sherman County for joint use of emergency management personnel, communications systems, facilities, and equipment when an emergency or disaster condition exists.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**



## **2.5 Proposed 2017/2018 Adjusted Sherman County Salary Schedule**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to adopt the proposed Sherman County salary schedule to be effective July 1, 2017.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

## **2.6 Sherman County RV Park Lawn Mower/Outdoor Sign/Cigarette Butt Receptacles**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the expenditure of up to \$500 for three cigarette butt containers and up to \$2,000 for a D-130 Riding Lawn Mower for the Sherman County RV Park.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

## **3.0 Discussion Items**

### **3.1 County Court Administrative Assistant Temporary Position**

Lauren Hernandez, Administrative Assistant, will be taking maternity leave after June 29, 2017. The position should be advertised soon so the hiring process and training can begin. Discussion was held about asking the part-time prevention coordinator to cover for Lauren from July through September, but the prevention coordinator position needs to remain flexible during the summer because of summer programs and Oregon Youth Conservation Corps. The position will be advertised as temporary part-time.

### **3.2 Life Jacket Kiosk – Giles French Park**

The Army Corps of Engineers would like Sherman County to fund the installation of a life jacket loaner station kiosk by the boat ramp at Giles French Park. The kiosk will cost approximately \$1,750. Once the kiosk is installed, the Army Corps will maintain it.

**Motion by Commissioner Dabulskis, second by Commissioner McCoy, to approve the expenditure of up to \$1,800 for a life jacket loaner station kiosk at Giles French Park.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

### **3.3 Student Civics Funding Request**

Isaak McLemore, Sherman County School, contacted Judge Thompson about another student leadership opportunity and asked if the court would be willing to help fund the trip. The court expressed it would like to encourage other students to take advantage of leadership opportunities and would not like to fund the same student more than one time. The court encouraged Isaak to fundraise to cover the costs associated with the trip and hopes he will continue to pursue and gain student leadership experience.

### **3.4 Wasco Annex Fuel Tank Pressure Test Results**

The fuel tanks at the Wasco Annex were pressure tested, and both tanks passed. Next, soil samples around the tanks are needed. The smaller tank is not connected to anything but still holds 200 gallons of diesel and needs to be emptied.

### **3.5 Resolution in Support of a Transportation Funding Package in the 2017 Legislative Session**

Judge Thompson explained Association of Oregon Counties would like Sherman County to pass a resolution in support of the 2017 transportation package. The transportation package supports a mileage tax or a gas tax depending on the final legislative decision. A mileage tax is more beneficial to rural drivers. A gas tax does not affect all car owners equally, as electric and hybrid cars do not consume gasoline at the same rate as other cars, so their contribution is not as high. Judge Thompson stated the tax would directly benefit Sherman County, as the money would be allocated to the Sherman County Road Department. A resolution will be written in support of the funding package and passed at a future court session.

### **3.6 Commissioner Reports**

Commissioner Dabulskis – Attended a Frontier Regional 911 meeting; the biggest issue is housing for employees; participated in the Compensation Board; attended Northern Oregon Regional Corrections budget meetings and a board meeting; many citizens expressed concern about Immigration and Customs Enforcement; attended a partial tour of Sherman County with Nate Stice and Jason Lewis-Berry from Regional Solutions; met with Jessica Metta, Mid-Columbia Economic Development District (MCEDD), to better understand the purpose and function of MCEDD.

Judge Thompson – Attended a Mid-Columbia Housing Authority meeting; talked primarily about the federal government budget and lack of funds; attended a Mid-Columbia Economic Development District loan board meeting, executive board meeting, and regular board meeting; attended the library roof inspection – still waiting on the report; set up a town hall with Senator Wyden on April 21 at the high school; spoke with Phil Chang about Giles French Park regarding a bill that passed; need to talk to Senator Merkley to talk about the bill; will testify tomorrow on house bill 2222, which regionalizes land use laws; farmers are having issues in Ontario with onion sheds that collapsed on agriculture land; land use laws are taking too long to put them back up in a timely manner.

Commissioner McCoy – Attended Northern Oregon Regional Corrections budget meetings; the budget was passed at the second meeting; attended Mid-Columbia Council of Governments (MCCOG) meetings because the executive director resigned; David Meriwether is now interim executive director; attended a Senior Advisory Council meeting; the Area Agency for Aging may move out of MCCOG; attended a Mid-Columbia Community Action Council meeting; attended the diesel tank testing at the Wasco Annex; attended a Wasco City Council meeting about the City of Wasco possibly taking over the Wasco Annex. The court briefly discussed the scenario of the City of Wasco taking ownership of the Wasco Annex.

### **4.0 Consent Agenda**

#### **4.1 Minutes of March 15, 2017**

#### **4.2 Minutes of March 30, 2017 Special Session**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the minutes of March 15, 2017, as presented, and the special session minutes of March 30, 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

**4.3 Claims – March 2017**

**Motion by Commissioner McCoy, second by Commissioner Dabulskis, to approve the Claims for the month of March 2017, as presented.**

**Vote: 3-0**

**Yes: Dabulskis, McCoy, Thompson**

**No: 0**

**Abstain: 0**

Being no further business before the Court, the meeting was adjourned at 1:48 p.m.

**Sherman County Court**



Gary Thompson, Judge

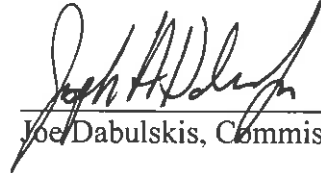
Attest:



Lauren Hernandez  
Administrative Assistant



Tom McCoy, Commissioner



Joe Dabulskis, Commissioner