

**Classified Ad  
Employment  
Sherman County  
County Court Administrative Assistant**

Sherman County is accepting employment applications for the position of County Court Administrative Assistant. This is a permanent, part-time position, 32hr/wk. or 0.80 FTE, Monday-Thursday, salary range \$20-\$27/hr. dependent on experience. Applicant must be knowledgeable in the operation of modern office equipment including computer systems and programs, possess effective written and oral communication skills, and make decisions independently using effective time management.

For job description and/or application, contact the office of the Sherman County Court at 541-565-3416 or go online at <http://www.co.sherman.or.us>. Submit **completed application and resume** to the Sherman County Court, P.O. Box 365, Moro, OR 97039. Position open until filled; first review of applications will be September 18, 2017. Successful applicant must pass a criminal history background check. Sherman County is an equal opportunity employer.